



Date: _____

GESTRA Engineering, Inc.
191 W. Edgerton Avenue
Milwaukee, WI 53207
P (414) 933-7444
F (414) 933-7844

An Equal Opportunity Employer
Application for Employment

Applicants for employment shall be afforded equal opportunity in all aspects of employment without regard to race, color, religion, political affiliation, national origin, disability, marital status, gender or age.

As a means of accommodation to persons with specific disabilities that prevent them from completing this application, confidential assistance in filling out this application may be obtained by calling the agency to which you are applying.

1. Position applied for _____
2. Agency _____

3. Date of Birth _____
(Date of Birth required for background checking)

4. Full Legal Name _____
Last First Middle

6. Home Phone (____) _____

5. Address _____
City State Zip

7. Business Phone (____) _____

8. E-mail Address _____

9. DRIVER'S LICENSE INFORMATION

a. Driver's License Number: _____
b. Expiration Date: _____

Tell us how you found out about this position!

- www.gestrainc.com
- Milwaukeejobs.com
- Handshake
- Job Center of Wisconsin
- Educational Institution: _____
- Other: _____

10. EDUCATION

- a. Check highest grade completed 1 2 3 4 5 6 7 8 9 10 11 12
- b. If you did not complete high school, do you have a GED? Yes No
- c. Check number of years of post high school education 1 2 3 4 5 6

	Name and Location of Institution	Hrs	Degree Received	Major or Specialty	Minor	Dates Attended
1.						
2.						
3.						

d. If you expect to complete an educational program in the near future, **please indicate what type of degree or program and expected completion date:** _____

e. Typing Speed (WPM) _____

f. Use this space for any additional information you think would help us evaluate your application, including training, seminars, workshops, and special achievements or specialized skills: _____



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g. **PROFESSIONAL LICENSES** along with certificate or other authorization to practice a trade or profession.

Type	License Number	Address on ID	Granted by (licensing board)	Is this license Valid? (Yes or No)

11. REFERENCES (Professional or Educational References Preferred)

List names, addresses and relationships of three persons not related to you who know your qualifications:

May we contact the references listed? No Yes

Name	Address	Phone	Relationship

12. MISCELLANEOUS

- a. Check which job status you will accept: Full-Time Part-Time (specify) _____
- b. Check which employment status you will accept: Salary Hourly
- c. Are you willing to accept employment which requires you to travel? No Yes.
If yes, During the day only, Occasionally overnight, Frequently overnight.
- d. For purposes of compliance with The Immigration Reform and Control Act, are you legally eligible for employment in the US? Yes No. Under the Immigration Reform and Control Act of 1986, you will be required to fill out a certification that you are eligible to be employed and verifying your identity. Further, you will be required to provide documentation to that effect should you be employed.
- f. Are you willing to provide your own transportation if necessary for your employment? Yes No
If yes be advised you may not drive your vehicle for any company business without suitable insurance coverage.
- g. Are you a veteran who received an honorable discharge and has (i) provided more than 180 consecutive days of full-time active-duty in the armed forces of the United States or reserve components thereof, including the National Guard, or (ii) has a service-connected disability rating fixed by the United States Veterans Affairs?
 Yes No.
If yes, did you serve during the Vietnam Conflict (2/28/61 – 3/7/75)? Yes No
- h. Have you ever been convicted for any violation(s) of law, including moving traffic violations? Yes No.
If yes, please provide the following: Description of offence; Statute or ordinance (if known); Date of Charge; Date of Conviction; and County, City, State of Conviction. (for additional convictions use plain paper. Include all information listed above) _____
- i. Do you authorize Gestra Engineering to complete a background check by checking government terrorist watch lists, checking state and county criminal history records, and state motor vehicle records? Yes No.
Be advised you have the right to confirm the accuracy of information determined during a background check. We expect to keep records for at least 6 months. We will only release this information to a third party if legally bound to do so.

13. When will you be available to start work? _____ Month _____ Day _____ Year

14. **PRE EMPLOYMENT DRUG SCREENING & Preplacement Physical** Please note offers are contingent upon ability to pass a pre employment drug screening that is funded by GESTRA. A preplacement physical may be required.

15. **CERTIFICATION** – Each application requires current date and original signature.

I hereby certify that all information provided on this application and possible attachments is true and accurate.

Date _____

Applicant Signature _____



EXPERIENCE- Starting with the most recent, please describe ALL paid, military, and applicable voluntary experience. Highlight your knowledge, skills and abilities which best demonstrate your qualifications for this position. You may list significantly different jobs within the same organization as separate items.

May we contact your present supervisor? Yes No

a. **Job Title** _____ Duties: _____

Employer _____ Phone _____

Address _____

Type of Business _____

Supervisor _____

Title _____ Number and titles of employees you supervised _____

Salary (start) _____ (finish) _____ Equipment used _____

Dates (mo/yr) _____ to (mo/yr) _____ Reason for leaving _____

Full-time Part-time Hours/wk _____ Your name if different from present _____

Are you eligible for re-hire with this company? Yes No

b. **Job Title** _____ Duties: _____

Employer _____ Phone _____

Address _____

Type of Business _____

Supervisor _____

Title _____ Number and titles of employees you supervised _____

Salary (start) _____ (finish) _____ Equipment used _____

Dates (mo/yr) _____ to (mo/yr) _____ Reason for leaving _____

Full-time Part-time Hours/wk _____ Your name if different from present _____

Are you eligible for re-hire with this company? Yes No

c. **Job Title** _____ Duties: _____

Employer _____ Phone _____

Address _____

Type of Business _____

Supervisor _____

Title _____ Number and titles of employees you supervised _____

Salary (start) _____ (finish) _____ Equipment used _____

Dates (mo/yr) _____ to (mo/yr) _____ Reason for leaving _____

Full-time Part-time Hours/wk _____ Your name if different from present _____

Are you eligible for re-hire with this company? Yes No



d. **Job Title** _____ Duties: _____
 Employer _____ Phone _____
 Address _____
 Type of Business _____
 Supervisor _____
 Title _____ Number and titles of employees you supervised _____
 Salary (start) _____ (finish) _____ Equipment used _____
 Dates (mo/yr) _____ to (mo/yr) _____ Reason for leaving _____
 Full-time Part-time Hours/wk _____ Your name if different from present _____
 Are you eligible for re-hire with this company? Yes No
 May we contact this employer to verify employment? No Yes

e. **Job Title** _____ Duties: _____
 Employer _____ Phone _____
 Address _____
 Type of Business _____
 Supervisor _____
 Title _____ Number and titles of employees you supervised _____
 Salary (start) _____ (finish) _____ Equipment used _____
 Dates (mo/yr) _____ to (mo/yr) _____ Reason for leaving _____
 Full-time Part-time Hours/wk _____ Your name if different from present _____
 Are you eligible for re-hire with this company? Yes No
 May we contact this employer to verify employment? No Yes

f. **Job Title** _____ Duties: _____
 Employer _____ Phone _____
 Address _____
 Type of Business _____
 Supervisor _____
 Title _____ Number and titles of employees you supervised _____
 Salary (start) _____ (finish) _____ Equipment used _____
 Dates (mo/yr) _____ to (mo/yr) _____ Reason for leaving _____
 Full-time Part-time Hours/wk _____ Your name if different from present _____
 Are you eligible for re-hire with this company? Yes No
 May we contact this employer to verify employment? No Yes